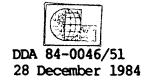
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MEMORANDUM FOR:	Acting Director of Central Intelligence	
FROM:	Harry E. Fitzwater Deputy Director for Administration	
SUBJECT:	Weekly Report for Period Ending 28 December 1984	
1. Progress	s reports on tasks assigned by the DCI/DDCI:	25 X 1
None.		
2. Items/ev	vents of interest:	
project has been	initial phase of the office fitup/layout of the new building a completed. The design team from Smith, Hinchman, and Grylls anuary 1985 to begin the second phase.	25X1

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d. During this reporting period, 40 foreign gifts were verified a	ınd					
packaged for shipment. These items will be sent to GSA. The estimated co	st					
of these gifts was and great care had to be taken in packing. Som	e of					
these items included carved ivory tusks, silver-over-brass, a seven-piece						
beverage set, bronze sculptures, a repousse silver vase, etc. Over 80						
man-hours were used by Office of Logistics personnel	to					
complete this task.						

e. The Director of Personnel called Ambassador Roy Atherton, Director General of the Foreign Service at the Department of State, on 21 December to check on what the Foreign Service is doing officially in the retirement arena. It had been suggested that the Foreign Service take the lead for overseas agencies in seeking exemption from any general federal retirement change. Ambassador Atherton said that the Department of State was working with its committees and recently had a session with their house committee in which retirement was a major issue. The chairman and the staffers seemed sympathetic. Ambassador Atherton was cooperative and very willing to work closely with the Agency concerning the retirement issues that will face both agencies in 1985.

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Office of Personnel representatives met with Mr. William Bacchus of the State Department to inquire as to where the Department is heading on the "supplemental" retirement issue. In essence, many of their concerns parallel ours with respect to desires to protect early retirement features and maintaining adequate annuity levels to sustain such early retirements. Their dialogue with contacts in the Administration has not produced any information as to what proposals might be forthcoming from the OPM or OMB. They do intend to pursue the issues with their oversight committees and see advantages in basing their requirements on national security issues. Mr. Bacchus expressed a desire and willingness to work with the Agency on this issue if that were perceived as an effective mechanism for achieving mutual goals.

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19 I foll DDO stud	Dece Lowi was dent	l evaluation mber, and the ng attended the graduat s and items	ns for all student he graduation dinner the Deputy Directors tion speaker. He dis of intelligence inte	Tradecraft Course (FTC) 1-85 consisted is, Deputy Directors Night on on the evening of 20 December. The Night: DDA, ADDO, DDI, DDS&T. The scussed the prospective careers of the erest. Also in attendance from gement Staff/DO; the Senior Training	25X
Off	icer	/DO; Chief,		OTE, and a DO representative in	25 X
the			OTE.		207
	3.	Significan	t activities anticipa	ated during the coming week:	
		None.			
					25 X 1
				Harry E. Fitzwater .	

